

RAD's Green Purchasing Policy

Statement of Purpose

This shall be known as the RAD Green Purchasing Policy. Its purpose is to ensure that RAD purchases recycled and other environmentally preferable products whenever they meet cost and performance requirements.

Definitions

“Environmentally Preferable Products” means products that have a lesser impact on human health and the environment when compared with competing products. This comparison may consider raw materials acquisition, production, manufacturing, packaging, distribution, reuse, operation, maintenance, or disposal of the product.

“Recycled Products” are products manufactured with waste material that has been recovered or diverted from solid waste.

“Practicable” means sufficient in performance and available at a reasonable cost.

“Cost” means the total expense of the product including the initial price, lifecycle costs, and disposal costs.

“Price” means the initial expense to acquire the product.

Statement of Policy

RAD shall purchase recycled and other environmentally preferable products whenever practicable.

RAD shall require contractors and consultants to use recycled and other environmentally preferable products whenever practicable.

Guidelines for Purchasing Decisions

Where possible, shall favor:

- Products that reduce greenhouse gas emissions or are made with renewable energy
- Products that reduce the use of chemicals that are hazardous to the environment and employee and public health
- Products that contain the highest possible percentage of postconsumer recycled content
- Products that reduce air and water pollution
- Products that reduce waste
- Suppliers who strive to improve their environmental performance and provide environmentally preferable products, and who can document the supply-chain impacts of their efforts
- Reusable products
- Products that serve several functions (e.g., copier/printers, multipurpose cleaners) and reduce the overall number of products purchased
- Products that are recyclable or compostable

Statement of Procedure

RAD shall be responsible for coordinating implementation of this policy. RAD shall:

1. Assign appropriate personnel to fulfill the requirements of this policy.
2. Research opportunities for procurement of recycled and other environmentally preferable products and communicate these to purchasing decision makers for evaluation and purchase.
3. Collaborate with specifying agencies to prepare or revise bid documents and contract language where necessary to implement this chapter.
4. Collect data on purchases by RAD of recycled and other environmentally preferable products.
5. Prepare and submit an annual report to RAD by RAD of each year, describing the progress of RAD in implementation of the policy, including the following elements:
 - a. Quantities, costs, and types of recycled and other environmentally preferable products purchased;
 - b. A summary of savings achieved through the purchase of recycled and other environmentally preferable products;
 - c. A summary of program promotional efforts;
 - d. Recommendations for changes in procurement policy.
6. Promote the use of recycled and other environmentally preferable products by publicizing its environmental purchasing policy and its implementation.
7. Educating staff about the policy and listening to staff comments and suggestions.

Exemptions

Nothing in this policy shall be construed as requiring the purchase of products that do not perform adequately or are not available at a reasonable cost.

Implementation

This policy shall be effective immediately from the date of signature.

Dated the RAD day of RAD, 2015

Co-Founder / Co- Owner / Operator
David Hudacsko

Signature

Co- Owner
Aaron Powers

Signature

Operations and Safety Supervisor
Cxxx Bxxxxxx

Signature

Financial Officer
Mike Witherite

Signature